

Behaviour Addendum January 2021 – Covid Amendments

Behaviour and Participation Expectations During Home Learning

Government guidance for schools requires us to ensure students are engaging well with their home learning. In order to encourage this, we have established processes for tracking, logging and monitoring all incidents of non-engagement, participation and poor on-line behaviour. This is to ensure your child is not disadvantaged due to having to learn from home, and so that we can support parents/carers and students where there are problems. The Department for Education Guidance says :

1. *Schools should keep a record of, and monitor pupils' and students' engagement with remote education*
2. *have systems for checking, daily, whether pupils are engaging with their work, and work with families to rapidly identify effective solutions where engagement is a concern.*

Teachers and Head Of Year (HOY) are monitoring engagement, participation and behaviour and will follow up any concerns.

Below is an outline of our behaviour, engagement and participation procedures.

1. Student Behaviour during home learning Lessons

Y10 and Y11

- Teachers delivering 'live' lessons will monitor behaviour through the chat function.
- Students who post inappropriately or who log into a lesson which they should not be accessing or who otherwise breach the acceptable use of ICT policy will be dealt with:
 - Warned by the teacher ONCE (e.g. *"if you continue you will be removed and HOY informed"*)
 - If it continues, the teacher will remove the student from the lesson and log the student as Persistent Disruption (PDTL)
- HOY will monitor the PDTL
- Mr Mezals and Ms Feiweles will monitor the PDTL logs daily and follow up repeat offenders as necessary
- HOY to contact parents and discuss the behavior and ensure that repeat offences will result in the student being withdrawn from the lesson and attendance in school may be expected
- A HV can take place if necessary to discuss all poor behavior with parents/carers

Y7,8,9

- If a student posts something in the classroom (through the 'stream' function) or in the assignment which the teacher feels is inappropriate, the teacher logs this as a behaviour point (**'unacceptable use of ICT'**)
- HOY to contact parents and discuss the behaviour and ensure that repeat offences will result in the student being withdrawn from the lesson and attendance in school expected
- Any repeat offenders will be dealt with by Mr Mezals and will be added to the in-school list if necessary
- If contact cannot be made, a HV will take place.

2. Student Engagement Tracking (weekly) – All Year Groups

- All engagement in the home learning will be tracked, logged as Behaviour Points and monitored and concerns will be followed up daily
- Any student who cannot log into live lessons (Y10/11) or Google Classrooms (Y7,8,9) because they are struggling to access wifi or don't have a device at home, must contact the school and let us know. We can arrange the loan of laptop and arrange access

3. Live Lesson Participation Monitoring (Daily)

- If the student has not logged in, the teacher will log this as **'non engagement'** behaviour point
- Students who attend the lesson will receive an achievement point **'engaged with remote learning'**
- HOY will track this as it happens.
- HOY will check against the list of students who do not have access to an online device before they make the call
- HOY will call the student straight away to see why the student has not joined.
- If the student then subsequently joins, the teacher will let the HOY know via email so that the behaviour point can be removed if they are using MINT. If the teacher is using SIMS in school, they can remove the point
- If a student repeatedly does not attend, for zero engagement, the teacher will put this onto the weekly tracker in the Engagement Column and mark it as 'N'
- Any student who has 0% engagement will be asked to attend school

Y7,8,9 are following a daily timetable which has been sent out to them.

- Students have until 12.00 midnight to complete all the tasks from their timetabled lessons that day
- The following day, the class teacher checks that the work has been submitted
- If it has not been submitted, the teacher records a behaviour point '**Non Engagement**'
- HOY should check against the list of students who do not have access to an online device before they make the call
- HOY follow all '**Non engagement**' logs and make a phone call home to ascertain the reasons
- If a student does not complete any work for the week, the teacher record this
- Any student who is repeatedly not engaging will be asked to attend school,

4. Inadequate Work (All Years)

Y10/11

- If the student has logged into a live lesson, but has not participated or completed any of the work, they will be logged as 'Inadequate work' behaviour point via MINT or SIMs

Y7,8,9

- If the student submits work of a low standard (e.g. one sentence when a paragraph was required) the teacher will record this as 'inadequate work' behaviour point via MINT or SIMs
- HOY will track this on the daily behaviour report and follow up with a phone call
- Students who persistently submit inadequate work will have a HV and may possibly be invited into school