



May 2020

Dear Parent / Carer,

We are delighted to hear that your child will be joining us at Carlton Bolling in September to start their exciting journey through secondary education. I am writing to welcome you into our school community and try and explain the upcoming transition process.

Transition from primary into secondary education is an important milestone in the lives of young people and their families. At Carlton Bolling, we strive to provide our new students and their families with a smooth and extensive transition programme so when the first day comes, everyone involved is feeling excited and motivated rather than apprehensive about their new surroundings.

In normal circumstances the Head of Year 7, SENDCo and myself would already have started visiting all of our new, enthusiastic and curious students within their primary schools. Whilst it is still uncertain when schools will fully re-open and if/when events like this can still occur, I want you to feel confident in the fact it is our aim to still deliver the best support and guidance for you and your child. With this in mind, we are currently working on the following plan for Transition 2020.

After receiving this welcome letter, you will be contacted by a member of our school team for information that will help us prepare for September.

Your child's primary school has already been contacted to gain an insight into their individual personalities and academic strengths in order to design a bespoke transition process, including the design of tutor groups.

We understand that the situation surrounding Covid-19 may have caused some distress to your child as the normal end of Year 6 residentials, proms and final goodbyes have not occurred. However, we would recommend that you and your child are still working through the online resources available (BBC bitesize / OAK National Academy) to continue their engagement with learning so that there is not too greater dip before September.

We hope that this welcome letter finds you and your family well and our transition process can provide a settled and smooth journey into secondary education. Please look after yourselves and I look forward to meeting you and your child in the very near future!

If you have any questions, please email i.laher@carltonbolling.co.uk where I will collate your emails and create a 'frequently asked questions' document to share on our website.

Yours sincerely,

Inam Laher
Deputy Head teacher