

## Expectations During Live Lessons

Even though your child is at home attending live lessons, the same level of behaviour and conduct exists as if they were at school. Encourage them to remain polite and remember their manners. Position your computer/webcam in an open environment where you can monitor their activity, preferably not in a bedroom. Try to keep the background neutral with good quality lighting and sound.

Your child will be expected to have their camera and microphone disabled unless the teacher requests that they turn them on. They should interact with the teacher via the chat function.

If your child interrupts the teacher in the live lesson, or behaves inappropriately they will be excluded from the remainder of the lesson and you will be contacted by the Head of Year, and a sanction will follow upon their return.

The expectations of behaviour are as follows:

1. Attend the live lesson on time and fully equipped for learning (laptop/IT device, pen, note book/paper, white board/pen). A class register will be taken and student absence will be followed up by Head of Year. Parents will be contacted
2. Situate yourself in a quiet area of your house, where you can concentrate and not be interrupted by others in your house and where no personal information can be seen in the background via your camera
3. Dress appropriately in case video access is requested (you do not need to wear uniform)
4. Turn off camera and microphone, and only turn on if requested by the teacher.
5. Interact with the teacher via the live chat function, unless the teacher directs you to turn on your microphone/camera. Your teacher will monitor the live chat function for any questions/clarification you need
6. Complete all the work as directed by the teacher. Undertake any homework which is set
7. If you break the normal expectations for classroom behaviour (interrupting the lesson by turning on microphone/video) your parents/carers will be contacted by your head of year and you will be sanctioned on your return to school
8. Do not record or screen-shot any elements of the lesson, if you require information

## Communication

If your child is part of an online lesson, they may need support in setting up the relevant software and communication platforms in order to take part. We have provided training for the students so that they know how to access their lessons. Please contact us if you are having problems. Ensure that you have some awareness of the privacy and security settings so that you know that all communication is secure. It's important to raise any concerns that you have with the school if you are unable to accommodate an online lesson for any reason.

## Safeguarding

If your child is accessing lessons online, please ensure you are vigilant and are regularly monitoring the content that they are accessing on-line. Ensure your computer privacy settings are set appropriately for children's use if you are not able to directly supervise their on-line use.

Please report any concerns you may have about the on-line content they are accessing to school.